

Appendix 1 - Progress against issues identified in the 2015/16 Annual Governance Statement

Portsmouth City Council have completed a number of actions over the last year, that have addressed or alleviated significant governance issues identified in the 2015/16 Annual Governance Statement. The following significant governance issues have been identified and further actions have been put in place against each, in order to strengthen the Council's governance arrangements.

Ref	Identified governance issue	Actions to address the issue	Measures of success	Lead officer	Update on progress	Outcome of monitoring
1	The Constitution has not been reviewed/formally updated for a number of years.	Ongoing working group to review the Constitution.	Updated constitution published on Council website	Deputy Chief Executive and City Solicitor	This continues to be a work in progress that will need to be completed alongside the Governance, Audit and Standards Committee	It is recommended that continues to be reflected as a governance issue for 2017/18
2	PolicyHub is not fully up to date	A project has taken place to update the content of information and ensure that the Active Directory interface is effective. Rollout of the up to date material, including staff communication will start in the Summer, with updated information continuing to be added on an ongoing basis.	New content uploaded and disseminated to staff	PolicyHub Board	This issues regarding IT that were causing difficulties have been resolved and the system is now working as intended.	On the basis that the issues have been resolved, it is recommended that this issue is not included as a matter for monitoring in 2017/18.
3	Business continuity planning	As per the new Business Continuity Standard ISO22301 new Directorate Business	a) Compliant business continuity plans in place	Civil Contingencies Unit	The new policy and procedure for carrying out this work has been	On the basis that this matter is now addressed, it is recommended that the

Ref	Identified governance issue	Actions to address the issue	Measures of success	Lead officer	Update on progress	Outcome of monitoring
		Continuity Plans are being produced to reflect the necessary changes. Each directorate to complete their plan by Summer 2016. The plans will be tested within a year of completion.	b) Plans tested within a year of completion		agreed and is proceeding.	issue of general business continuity planning is not included for monitoring in 2017/18. However, there is a very specific issue around business continuity in respect of disaster recovery for key systems that will be included.
4	Our desire to explore more innovative and commercial ways of working requires a flexible and agile approach, but also a clear framework for governing arrangements.	Ensure arrangements for traded services and arms-length organisations are fit for purpose	Audit of arrangements completed	Deputy Chief Executive and City Solicitor	A number of new ways of working and trading have developed over the past year, and the audit of arrangements has been completed. Very specific arrangements have included increased work for other authorities, including Gosport Borough Council; and increased integration with health partners.	As this remains a current issue, and given the potentially significant organisational implications of new ways of working, it is recommended that these matters continue to be monitored throughout 2017/18.
5	Emerging governance requirements - the council is exploring new ways of working, including alternative delivery models and partnering.	Ensure new partnering arrangements have full regard to legal, financial and HR implications	Ongoing - various structures for different arrangements, for example Combined Authority Programme Office. Health and Care Portsmouth Programme and Better Care Fund arrangements.	Chief Executive and Deputy Chief Executive		

Ref	Identified governance issue	Actions to address the issue	Measures of success	Lead officer	Update on progress	Outcome of monitoring
6	<p>Changes in statutory duties: ongoing changes in the work of local government and the role in relation to other agencies means that the organisation needs to monitor the scope of duties, powers and expectations. Important changes include those contained in the DfE White Paper "Educational Excellence Everywhere" and the introduction of duties for care leavers.</p>	<p>Business planning to set out scope of requirements and the needs to fulfil these.</p>	<p>n/a</p>	<p>Chief Executive / Deputy Chief Executive</p>	<p>The organisation continues to adapt to changes in the scope of duties, powers and expectations.</p>	<p>In the light of a new Parliament, it is recommended that this matter continues to be monitored.</p>